

## **Regulations for the loan of electronic files for the exhibit *Witold Lutosławski 1913-1994***

1. The joint owners of the exhibit are The Witold Lutosławski Society and the Institute of Music and Dance, and the operator and entity responsible for the exhibit is The Witold Lutosławski Society, subsequently referred to as the Society.
2. The Society makes the exhibit available to interested entities in the form of open electronic files. The files may be edited only within the limits of: a) translating the text into the local language; b) adapting the format of the panels to the exhibit system available to the interested entity.
3. Simultaneously, it is forbidden to make any kind of intrusions both into the content of the texts and their number, as well as into the photos. In similar fashion, all credits about the owners of the rights to the photos and/or licensors as well as the logotypes and formulas must be retained. Any changes must be made in consultation with the Society and with its approval. In case of such, the Society must be clearly informed of what the change is intended to be and provided with the basis for its necessity as well as presented with a fragment of the exhibit regarding the intended change, with a clear indication of the modified element and what the modification consists in. It must be emphasized that fulfilling these requirements is not tantamount to the Society having approved such a modification.
4. The final form of the exhibit must be presented for acceptance to the Society before it is sent to the printers. The exhibit may be sent to the printers only after receiving the pertinent approval from the Society. Not fulfilling this condition results in a rupture of the agreement.
5. The exhibit is provided free of charge to external entities on the basis of a direct loan. This means that the external entity does not have the right to independently lend it to further entities.
6. The external entities bind themselves to inform the Society about all planned expositions of the local version of the exhibit, to provide a photographic documentation to the Society (in electronic form) from each exposition of the exhibit, and following the end of each exposition, to send summary data for orientation on the number of visitors. The above information should be sent to the address of the Society, i.e. [society@lutoslawski.org.pl](mailto:society@lutoslawski.org.pl).
7. Graphic files (photographs, vector graphics) and fonts must not be employed by the external entity for any other use than for the exhibit. When this is not respected, the external entity bears the full legal and financial responsibility to the owners of these materials (licensors, authors of photographs, authors of fonts, etc.) for the use of materials contrary to the original intention.
8. The condition for the providing of the open graphic files is the acceptance of the regulations set herein.
9. A request for the exhibit's open graphic files along with the information about the acceptance of the regulations set herein should be sent to the following address: [society@lutoslawski.org.pl](mailto:society@lutoslawski.org.pl).